


How to Zoom In or Out on a Webpage

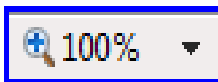
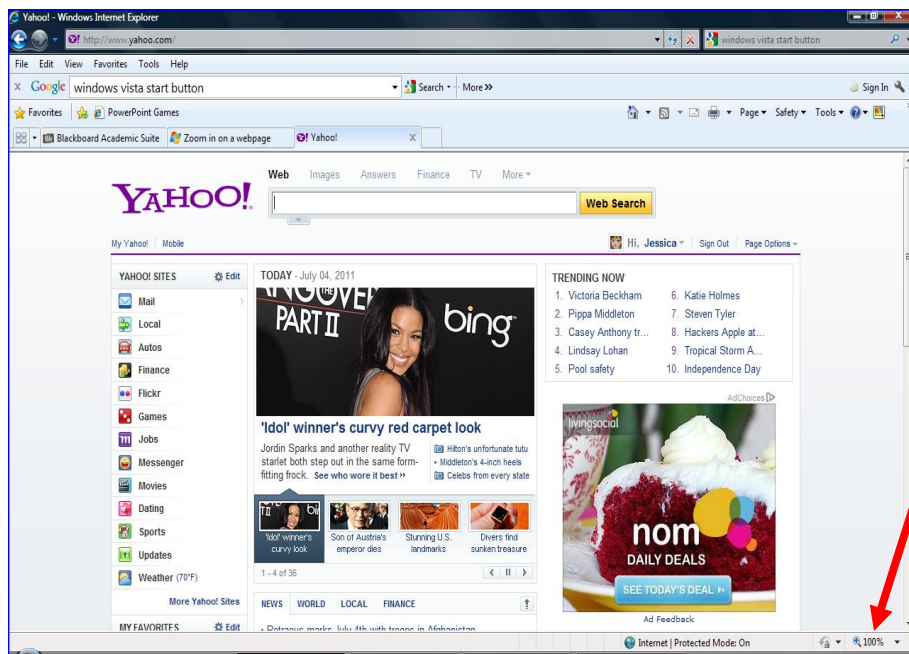
using the Windows Vista Operating System and Internet Explorer 8

Internet Explorer Zoom lets you enlarge or reduce the view of a webpage. Unlike changing font size, zoom enlarges or reduces everything on the page, including text and images. You can zoom from 10% to 1000%.

Step 1

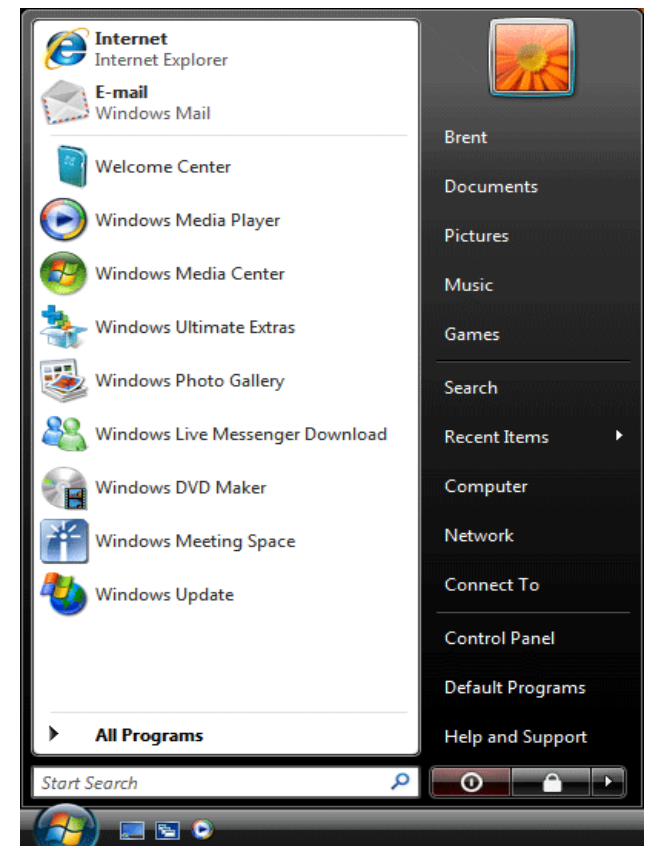
Locate the **Start** button and launch **Internet Explorer**.

- Click on the **start menu icon**  in the bottom left hand corner of the desktop.
- Click on the **Internet Explorer** title, located near the top of the left hand column.



Step 2

Once your homepage has loaded located the **Change Zoom Level** button in the bottom right corner of your screen.



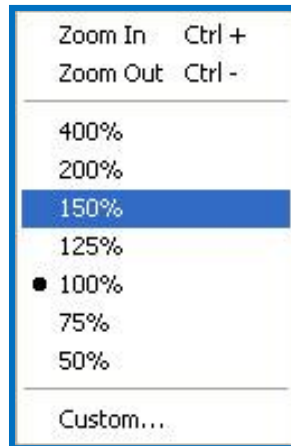
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Step 3

Choosing the zoom size.

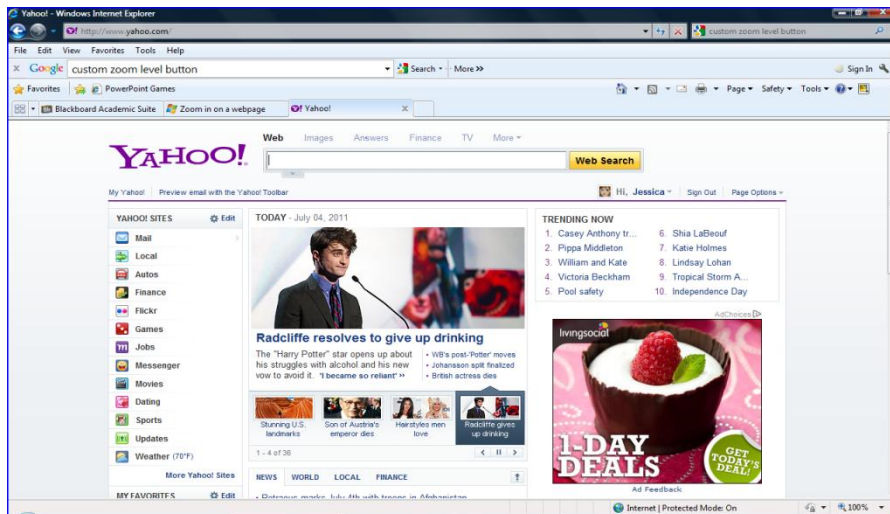
- To go to a predefined zoom level, click the percentage of enlargement or reduction you want.
- To specify a custom level, click **Custom**. In the **Percentage zoom** box, type a zoom value, and then click **OK**.



Extras

- If you have a mouse with a wheel, hold down the CTRL key, and then scroll the wheel to zoom in or out.
- If you click the **Change Zoom Level** button  100%, it will cycle through 100%, 125%, and 150%, giving you a quick enlargement of the webpage.
- From the keyboard you can increase or decrease the zoom value in 10% increments. To zoom in, press CTRL+PLUS SIGN (+). To zoom out, press CTRL+MINUS SIGN (-). To restore the zoom to 100%, press CTRL+0.

100%



150%

